



# Creating a Multilingual Survey

## **Step 1:** In Step 3 of Survey Settings

-Choose the primary language of your survey (*This is the default language your survey will be presented in.*)

- Then Choose 'Yes' to "Would you like to create this survey in any other language?"

**Step 2:** Choose all the languages you want to translate your survey into by checking the box to the left of the desired languages.

**Step 3:** On the Question Manager page, once your primary survey is created, select the language you want from the dropdown.

**Step 4:** Enter the translated text into the text boxes for each question.

**Remember to click save when you are finished.**

**Step 3 Survey Language details**

Please select the primary language of the survey English

Would you like to create this survey in any other language?  Yes  No

Select additional languages of the survey

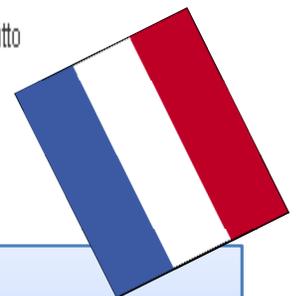
- Arabic
- Chinese(Simplified)
- Chinese(Traditional)
- Deutsch
- Dutch
- English(UK)

**Survey Settings** **Question Manager**

Language: English

Page: Deutsch

To save \ Français(France) utto



### **Did you know?**

- When you email your survey you can select the primary participation language of your invitation...
- Your Participants can access the other survey languages by clicking on the tabs at the top of the first page of the survey...